

Standing Rules
~~Osteoporosis-Bone Health~~ Special Interest Group
Section on Geriatrics

Article I: Name and Purpose

- A. The name of the special interest group shall be the ~~Osteoporosis-Bone Health~~ Special Interest Group of the Section on Geriatrics. In these Standing Rules it will be referred to as the ~~BH~~SIG.
- B. The purpose of the ~~BH~~SIG shall be to provide a forum through which individuals having a common interest in physical therapy for people with or at risk of developing osteoporosis may meet and promote care/intervention through education, clinical practice and research.

Article II: Objectives

- A. Foster physical therapy management of osteoporosis based upon a scientific foundation.
- B. Provide standards for entry-level physical therapy education programs regarding the management of osteoporosis.
- C. Encourage and foster research.
- D. Provide a forum for discussion of the management of osteoporosis among physical therapists and physical therapist assistants.
- E. Provide a network for enhancing communication between clinicians, academicians, and researchers in the physical therapy community interested in osteoporosis.
- F. Provide an avenue for interaction with other health care professionals who provide intervention to people with or at risk of developing osteoporosis.

Article III: Membership

- A. Only members in good standing of the Section on Geriatrics are eligible to be ~~BH~~SIG members. Any APTA member may attend meetings.
- B. Only ~~BH~~SIG members may vote.

Article IV: Organization

- A. Officers: The ~~BH~~SIG will elect the following officers, each serving a 3 year term, effective the Monday after CSM.

B. Duties

1. Chair

- a. Facilitates all meetings of the BHOSIG.
- b. Attends SoG membership meetings at CSM and AC or sends designee.
- c. Represents BHOSIG at SoG Board meetings regarding BHOSIG activities as required by the Board or SoG Executive Committee.
- d. Provides written reports to the SoG Board BHOSIG liaison prior to CSM and AC for inclusion in the report to the Board.
- e. Submits information relative to BHOSIG functions to the BHOSIG newsletter or GeriNotes.
- f. Appoints BHOSIG task forces and committees, except the Nominating Committee.
- g. Serves as a liaison to other sections and organizations with approval of the SoG Executive Committee.

2. Vice-Chair

- a. Serves as BHOSIG Chair in the absence of the Chair.
- b. Serves as liaison to the SoG Program Chair to coordinate BHOSIG programming at CSM and AC.
- c. Reviews the BHOSIG Standing Rules biannually for consistency with the SoG and the APTA, and recommends appropriate revisions.
- d. With the BHOSIG chair, or designee, prepares the BHOSIG newsletter.
- e. Other duties as assigned by the Chair.

3. Secretary

- a. Records and distributes minutes of all BHOSIG officer and membership meetings. Minutes will be distributed to members, officers, SoG Board and SoG Executive Director as appropriate. Minutes are submitted within 45 days of the meeting.
- b. Maintains all written records of the BHOSIG.
- c. Maintains the BHOSIG membership record.
- d. Completes routine official correspondence of the BHOSIG including notification of meetings, elections results, etc.
- e. Other duties as assigned by the Chair.

4. Nominating Committee members

- a. The senior member of the committee will serve as chair.
- b. Identify and slate candidates for the BHOSIG officers.
- c. Distribute ballots and candidate information.
- d. Count ballots and convey results to the Secretary for distribution.

C. Election

1. Elections will be held once a year (electronically) and results announced during during the business meeting at CSM. Effective with CSM 2009, election of the Chair will be staggered with other SIG chair elections. As a result, the Chair elected in 2009 will serve a 2 year term. Beginning in 2011, each chair will serve a 3 year term, and all positions will be elected every three years (e.g. 2011, 2014, 2017, 2020, etc).
~~Elections during odd numbered years will include 1 Chair and 2 Nominating Committee members. Elections during even numbered years will include Vice Chair, Secretary, and 1 Nominating Committee member.~~
2. Ballot and candidate information will be distributed by e-mail, mail (with or separate from SoG ballots), or in the SIG newsletter or by hand at the SIG meeting.
3. Newly elected officers shall assume office effective the Monday after CSM.

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Article V: Committees/task forces

- A. All committees and task forces of the BHOSIG, other than the Nominating Committee, shall be approved by the Chair with approval of the SoG Executive Committee
- B. Committee members will be selected by the committee chair with approval of the BHOSIG Chair
- C. Education Committee
 1. Facilitate and organize educational programs at BHOSIG meetings, at least one of which shall be held annually in conjunction with an BHOSIG business meeting
 2. Coordinate programming with the Section Education Committee chair
- D. Practice Committee
 1. Facilitate the identification, analysis and formulation of recommendations of standards of practice as related to the management of osteoporosis
 2. Formulate recommendations for entry-level practice as related to management of osteoporosis.
 3. Identify, analyze and make recommendations regarding reimbursement and legislation related to management of osteoporosis

Article VI: Meetings

- A. The BHOSIG will conduct or assure representation at the following meetings:
 1. The SIG chair meeting at CSM

2. The BHOSIG meeting at CSM
3. The BHOSIG meeting at AC (if scheduled)
4. The SoG Board meeting at CSM or AC as requested
5. The SoG member meeting at CSM and AC

- B. The BHOSIG will hold at least one member meeting per year at which business is conducted.

Article VII: Authority

- A. The BHOSIG Standing Rules must be consistent with the SoG and APTA bylaws
- B. These BHOSIG Standing Rules may be changed, subject to the approval of the Executive Committee of the SoG, by a two-third's vote of the BHOSIG members at a regularly scheduled member meeting provided that the members have been notified of the proposed changes in writing 60 days before the vote.
- C. Where these Standing Rules are silent, the SoG and APTA bylaws prevail.